



**INVITATION**  
**to the**  
**IOF MTB Orienteering Event Advisers' Clinic and Organisers' Workshop**  
**to be held online on**  
**29<sup>th</sup> November and 7<sup>th</sup> December 2025**

This Event Advisers' Clinic and Organisers' Workshop will focus on the requirements of a high-level IOF MTBO event. It is organised for the education of event advisers and organisers and for the recruitment of new event advisers in the field of MTBO.

**Target group**

- Active MTB orienteers who want to obtain the licence as an MTBO Event Adviser.  
The requirements for licensing are mentioned in the box on the second page of this invitation, but full attendance at a clinic such as this is a key requirement for accreditation as an IOF MTBO Event Adviser.
- MTBO Event Advisers who want to refresh their knowledge.
- Experienced MTBO organisers who want to play major roles in organising future high-level IOF events (WMTBOC, EMTBOC or World Cup events, WMMTBOC, JWMTBOC, EJMWTBOC) but do not necessarily want to become an Event Adviser.

Other participants (athletes, coaches, course planners, federation officials, etc.) are also welcome.

**Programme**

The clinic and workshop will be held in 2 sessions of 3-4 modules:

- **Session 1 on Saturday, 29<sup>th</sup> November 2025**
  - 09:00 – 10:00 CET:      Module 1      ▪ Guidelines & Manual for Organisers of MTBO Events (incl. IOF MTBO Competition Rules)
  - 10:00 – 11:00 CET:      Module 2      ▪ MTBO maps
  - 11:00 – 12:00 CET:      Module 3      ▪ Technology and equipment
- **Session 2 on Sunday, 7<sup>th</sup> December 2025**
  - 09:00 – 10:00 CET:      Module 4      ▪ Course planning
  - 10:00 – 11:00 CET:      Module 5      ▪ Fairness and safety & risk management
  - 11:00 – 12:00 CET:      Module 6      ▪ Organisation of a high-level MTBO event
  - 12:00 – 13:00 CET:      Module 7      ▪ Module specifically for (future) Event Advisers

A module will consist of a presentation, case studies / examples from past events, and a Q&A session. A detailed programme will be available by 20<sup>th</sup> November 2025.

## Material

The following IOF publications will be used at the clinic & workshop:

- *Guidelines and Manual for Organisers of MTBO Events* (an updated version will be published by 15/11/2025): <https://orienteering.sport/mtbo/internal/event-organising/organise-mtbo-events/>
- *IOF MTBO Competition Rules*: <https://orienteering.sport/mtbo/competition-rules/>
- *International Specification for MTBO Maps (ISMTBOM) 2022*, revision 4, January 2025: <https://orienteering.sport/iof/mapping/>
- for module 7 only: *MTBO Event Adviser's Handbook* (an updated version will be published by 20/11/2025): <https://orienteering.sport/mtbo/internal/event-advising/documents-for-event-advisers/>

All these documents are also available on the former website of the MTBOC in the section 'Documents': <https://mtboc.weebly.com/documents.html>

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|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Organiser:</b>            | IOF MTB Orienteering Commission (MTBOC)                                                                                                                  |
| <b>Dates and time (CET):</b> | Saturday, 29 <sup>th</sup> November 2025, 09:00 – 12:00<br>Sunday, 7 <sup>th</sup> December 2025, 09:00 – 12:00 resp. 13:00 for Event Advisers           |
| <b>Place:</b>                | This is a digital event. It will be held in Microsoft Teams.<br>All entered and confirmed participants will get a link to join the event.                |
| <b>Presenters:</b>           | Craig Steffens, AUS; Jurgis Rubazevicius, LTU; Pete Swanson, NZL;<br>Steven Hale, SWE; Tiago Fernandes, POR; Ursula Häusermann, SUI                      |
| <b>Language:</b>             | English                                                                                                                                                  |
| <b>Participation fee:</b>    | Participation is free of charge.                                                                                                                         |
| <b>Entry/registration:</b>   | By completing and submitting the entry form, which is available at <a href="https://forms.gle/iCDkTgdXyEvgrH8k9">https://forms.gle/iCDkTgdXyEvgrH8k9</a> |
| <b>Deadline for entries:</b> | Monday, 24 <sup>th</sup> November 2025                                                                                                                   |
| <b>Further information:</b>  | Ursula Häusermann, Chair MTBOC, <a href="mailto:chair.mtboc@orienteering.sport">chair.mtboc@orienteering.sport</a>                                       |

### Requirements to become an IOF MTBO Event Adviser

- Be an active and experienced MTB orienteer.
- Have competed in MTB orienteering in countries other than your own.
- Have successfully controlled or played a major part in the organisation of a national or international MTB orienteering event in the last 3 years.
- Be competent in the English language.
- Have attended an IOF MTBO EAs' clinic (for this clinic, participation in all 7 modules is required).
- Have completed the MTBO EA's online test if the clinic was held digitally.
- Be familiar with the IOF MTBO Competition Rules and other relevant publications.
- Be recognised as an expert in MTB orienteering and endorsed as suitable by your federation.